

## Elkins Band and Elite Booster Club

### Description of Standing chairman positions, committees and volunteer opportunities

#### Membership and Sponsors

##### Membership & Sponsorship Chairman \*

- Responsible for organizing the membership drive, collection of membership fees and maintenance of the membership list.
- Coordinates Booster Club sponsorship drive, sponsorship levels are Blue for \$500 and Gold for \$300. See website for more information to help or become a business sponsor.

#### Fund Raising

##### Ways and Means Chairman \*

- Arranges, organizes and carries out any/all fundraising activities. The following are the scheduled funding raising activities and description of volunteers needed:

**Rock-A-Thon** – This is the Booster Club's largest fundraiser. Committee members will work with the Ways & Means VP in planning the Rock-A-Thon. This will include securing donations for prizes, securing entertainment, securing or purchasing of food/drinks for the event, organizing the volunteers for the evening. Parent volunteers are needed to make this a success.

Shifts are assigned to help with:

\_\_\_\_\_ Food / Drink Servers      \_\_\_\_\_ Chaperones / Door Watcher      \_\_\_\_\_ Clean-up Crew

**Homecoming Mums** – Ongoing thru the summer until homecoming weekend, October 26. Parent volunteers are needed to cut ribbon, make mums, take orders during the lunch periods and deliver. No experience necessary! Mum making workshops will be held in September.

**Golf Tournament** – Assist in organizing and hosting the first annual EHS Band and Elite Booster Club Golf Tournament. Shotgun style tournament will be held Friday, November 9<sup>th</sup> at Quail Valley Country Club. We need committee volunteers, hole sponsors and silent auction donations. Volunteers and players are needed to make this a huge success!

#### Student Support and Recognition

##### Spirit Chairman \*

- Responsible for organizing activities to enhance the Booster Club, Band and Elite Dance Team spirit. The following committee volunteers are needed to support the students and directors.

**Spirit Item Sales** – Assist in the sales of spirit items and Booster Club t-shirts at the football games and other school functions

**Chaperones** – Providing parent chaperones is a huge part of supporting the Booster Club. We need volunteers throughout the year with the following planned events:

\_\_\_\_\_ Football games and in-town competitions  
\_\_\_\_\_ Fall Marching Competition (BOA competition in Arlington)  
\_\_\_\_\_ Spring Concert Competition (in state, location and date TBD)

**Fall Banquet** – In November a banquet is held to honor the Band and Elite students and highlight the marching/football season. All students and families are encouraged to attend. Volunteers are needed to plan the banquet and assist that night with decorating, serving food and drinks, ticket taking and clean up. Donations are needed for silent auction and raffle baskets.

**Refreshments** – Volunteers are needed to coordinate and assist with refreshments provided to the students during the marching season. There are several events that need help.

- Game refreshments - provided to the students after the half-time performance. Prior to the game, these drinks need to be iced down and loaded on the equipment truck.

- Tailgate dinners - 'box type lunches' that are provided before Friday night games. We need help developing a menu; coordinating the money/orders and delivery of the meals.
- "End of Year" Tailgate Party - a BBQ for the kids at the school prior to the last football game. Parents donate hamburgers, hot-dogs and all the fixin's. We'll need volunteers to coordinate the activities/donations, grills and grill masters.

**Senior Recognition** - Only your imagination is needed. Committee organizes and produces a special keepsake for our seniors, which is given to them at the last football game (Senior Parent's Night). In years past we have done photos for each senior, along with DVD's. Have any creative ideas?

**Uniforms** - Assist the directors and student volunteers with organizing and distribution of marching uniforms and concert uniforms to the band.

### Communications

#### Newsletter Chairman \*

- Responsible for assembling information, writing and publishing the newsletter and web-site updates. Assistance is needed in gathering and producing articles. Publications are to be scheduled monthly.

#### Publicity/ Historian \*

- Responsible for all publicity regarding the activities of the Booster Club and Band and Elite Dance Team. Also responsible for keeping records of activities to incorporate into a Booster Club history. Assistance is needed in gathering information for publicity and maintaining historical information.

YES, I can help! Let me know where - Have other special skills or talents? Tell us where you can help out.

### Other Committee Chair /Co-Chair Positions

**Rock-A-Thon Chairman** - Work with the Ways & Means Chairman in planning the Rock -A-Thon. This will include securing donations for prizes, securing entertainment, securing or purchasing of food/drinks for the event, organizing the volunteers for the evening.

**Uniform Chairperson** - Assist the Directors and coordinate volunteers with organizing and distributing marching and concert uniforms to the band.

**Chaperone Chairperson** - Work with the Spirit Committee Chairperson in securing bus and other chaperones needed.

**Fall Banquet Chairperson** - Lead the coordination of the Fall Banquet activities. We have a book on how to do this! Best if done with another Co-Chair.

**Refreshments Chairperson** - Take charge of coordinating the purchasing of drinks, icing them down and getting coolers on the truck for the football games. This person will also organize the tailgate dinners (Friday night games only), coordinate the menu, take the orders/money and delivery of the meals. This person will also organize the "End of Year" tailgate party.

\* Denotes Standing Committee positions. These positions and Booster board members make up the Executive Committee.